

EMERGENCY TELEPHONE SYSTEM BOARD MEETING October 20, 2005

D.C. Art Weber, Chairman, called the McHenry County Emergency Telephone System Board to order October 20, 2005, at 9:05 AM at the Woodstock Police Department for a regular meeting.

MEMBERS IN ATTENDANCE: D.C. Art Weber, Chairman, Chief Ken Rydberg, Chief Jim Saletta, Commander Dennis Harris, Sgt. Bob Harper, Sgt. Jim Molnar, Sgt. Dick Johns, Sgt. Rich Solarz, Director Barry Valentine, and John Shay.

MEMBERS ABSENT: Chief Andy Oparyk, Captain Dave Shepherd, and Claire Kinter.

STAFF IN ATTENDANCE: Tiki Carlson, 9-1-1 Coordinator, Wileen Peterson, Admin Specialist, Robin Gibbs, Admin Specialist.

VISITORS: Mary Christiansen, ALPFD; Mark Kuhlman, LITH PD; Cindy Amore, NIMC; Tim Wong and Doug Sewart, Verizon Wireless; D.C. Fetzer, Cary PD; Brian Hitchcock and Kathy Kempe, SEECOM.

ADDITIONS OR CORRECTIONS TO THE MINUTES: None

MOTION: by Barry Valentine, second by Sgt. Johns, to accept the September 15, 2005, minutes. All members present voted AYE. Motion passed.

CORRESPONDENCE: NONE.

TREASURER REPORT: The Treasurer's report was submitted. Balance as of September 30, 2005 was \$2,438,116.13 in the General Account.

MOTION: by Barry Valentine, second by Chief Rydberg, to accept the Treasurer's Report as submitted and place on file for future audit. All members present voted AYE. Motion passed.

BILLS: Board members reviewed the bills.

MOTION: by Barry Valentine, second by Sgt. Johns, to approve the 290001 expenditures in the amount of \$89,790.43 and 290100 expenditures in the amount of \$38,440.11, and 290100 JAILS PROJECT in the amount of \$7,527.03 for the month of September. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Molnar, Rydberg, Saletta, Solarz, Shay, Valentine, and Weber. Members voting NAY: none. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: The budget process is continuing. Tiki met with Ralph Sarbaugh, Finance Director, Tom Sullivan, IT Director, and Peter Austin, County Administrator, and Chief Tom Svbeda, McHenry County Corrections, to discuss reimbursement for the JAILS project. It was agreed that 2 payments will be made for this fiscal year. The next payment is due in February 2006.

TECHNICAL: There has been discussion regarding interfaces to the HTE CRIMES application. The board has advised the agencies they will be responsible for any interfaces to CRIMES. It is recommended that agencies work together if they have the same products, and could potentially share costs.

An inquiry was made whether or not DMS (Document Management Services) is needed for CRIMES. The office will research this further.

PERSONNEL: None.

TRAINING: EMD training begins on October 26th and will continue for 5 weeks on Wednesdays.

PSAP: Crystal Lake and associated agencies moved to SEECOM on Tuesday. The migration from a 9-1-1 and CAD standpoint was very smooth. There were a few issues that needed to be resolved on Wednesday, but everything is going well. Cary is scheduled to move next week, with Algonquin the following week.

It was determined that electrical work needs to be done at MCSO to accommodate the new Plant equipment. Two 30 amp circuits need to be run into the equipment room, with quads run under the floor to the positions. The County electrical staff can do the work, with no labor charge. Our cost would be for parts.

MOTION: by John Shay, second by Sgt. Solarz, to approve electrical work to be done with an estimated cost of \$411.21. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Saletta, Solarz, Shay, Valentine, and Weber. Members voting NAY: Molnar and Rydberg. Motion passed.

D.C. Weber informed the board that modifications to ICC documents were being made to reflect the change in the number PSAPs.

GRANT WRITING: None

DISCUSSION: The board has been discussing 9-1-1 Phones for the outside of the police and fire departments. A proposal from In-Sync Systems was received in the amount of \$25,675.00 (\$987.50 per phone) including installation.

MOTION: by Chief Saletta, second by Sgt. Molnar, to install phones at the Fire Departments only, in an amount not to exceed \$20,000. After discussion the motion was withdrawn.

MOTION: by Sgt. Harper, second by Barry Valentine, to put out an RFP for twenty-six (26) 9-1-1 Phones, including installation and lines being run to the exterior of the building of the fire and police departments in McHenry County. All members present voted AYE. Motion passed.

INFORMATION ITEMS: Brian Hitchcock informed the board about the success in Crystal Lake's move to SEECOM. He said there were a few issues, but nothing that caused any delays.

D.C. Fetzer provided the board a letter indicating that Cary PD has decided to keep and purchase the network equipment, and assume the T-1 line cost, to stay on the ETSB CAD network.

D.C. Weber advised the board a FOI was received from SBC, regarding the procurement of the PLANT 9-1-1 system, was sent to the SAO for review. The SAO denied the request.

Sgt. Solarz let members know that Marengo utilized the Emergency Telephone Notification System to advise residents of a boil order. He inquired whether the cost to advise residents the order was cancelled was covered by the ETSB.

EXECUTIVE SESSION: None

MOTION: by Chief Rydberg, second by Sgt. Harper, to adjourn. All members present voted AYE. Motion passed.
Meeting adjourned at 10:05 AM

**The next meeting is Thursday November 17, 2005
9:00 AM at Woodstock Police Department**

Coordinator's Report for October 20, 2005

CAD-

- ❖ CRIMES training has been completed. Fox River Grove is live with the system, and they are progressing with the application well.
- ❖ After another series of Gateway Protection Violations, HTE removed logging from the gateways. This has dramatically improved the system problems.
- ❖ The AS/400 backup had some problems Wednesday morning and caused the 400 to be down until 8:00 AM. It seems that changes were made during the migration to SEECOM (on the CAD RMS side) that affected the backup. HTE was on the system correcting the problem Wednesday afternoon.

PSAP/911-

- ✚ Plant training for MCSO, HA, WD, and MG took place the end of last month.
- ✚ Lake in the Hills 9-1-1 equipment install is near complete. We will be discussing a "go live" plan with Motorola later today or tomorrow. Harvard's equipment is being delivered today at 11:00 AM. MCSO equipment install will be delayed until Harvard is complete. McHenry City has not yet set a go live date.
- ✚ SEECOM cut over took place early Tuesday morning. There were minor issues related to CAD, but nothing that caused delays. All agencies from Gateway C are now going through Gateway A. After the 1st of the year, the two libraries of data will be merged. This will allow full year statistics to be generated.

MDB / VERIZON

- ❖ MIAT training took place the end of September, and air cards were distributed to agencies who bought PC's with them, except for Island Lake and ISP. There was apparently some confusion as to why they were not going to be receiving air cards.
- ❖ Wileen and Robin met with Verizon on Monday morning to discuss issues regarding billing.

CORRESPONDENCE-

MISCELLANEOUS INFORMATION –

Mapping hours

40 September 18 – October 1

28 October 2 – October 14